

**Declaration of proposed Guarantor (General 272)**

(Must be completed in two copies and one must be kept at the Head of the Department who certify this)

1. (a) Name with initials :- .....
- (b) Full Name :- .....
- .....
2. Gender :- .....
3. Address :- .....
4. NIC Number :- .....
- (Copy of the NIC must be attached herewith)
5. Office Address :- .....
- (a) Official contact number :- .....
- (b) Mobile number :- .....
6. Date of Birth :- .....
7. Age at present :- .....
8. Current Designation :-.....
9. Current Department of Service :- .....
10. Date of appointment for current Designation :- .....
11. (a) Have you been permanent in the current Designation :-.....
- (c) If Yes, Since when :-.....
12. Complete description on unreimbursed Loan

Loan Category	Date received	Amount to be reimbursed	Monthly Premium

13. Description on already signed surety bonds.

Loan Category	Date received	Amount to be reimbursed	Monthly Premium

14. Total salary and Allowance to the last salary date :- .....
- Combined salary for the month ..... of .....
- Deductible sum to the limit of 40% :- .....

15. I, the proposed guarantor have attached the pay sheet of the month ..... of 20..... herewith. (Please attach a copy certified by the Accountant/Financial Assistant or the Original)
16. Other proposals of affidavit to be signed (to whom and when): - .....
17. Other details :- .....

I hereby declare that above information are correct & true.

I do hereby agree to sign as the Guarantor for a loan amount of Rs. ....  
 Of Mr/Mrs/Ms ..... of the Department  
 of Cultural Affairs.

Date .....

Signature of the proposed Guarantor

**Certification of the Head of the Department Regarding the Proposed Guarantor**

I do hereby certify that the information provided above by the proposed guarantor Mr/Mrs/Ms ..... are true and correct and there are no any disciplinary action has been taken against his/her so far.

(Above information are correct according to the personal File. Signature of the subject Officer, Personal File and the date) .....

.....

Signature of the Head of the Dept.

Name and Designation

(Official Stamp)