

**Department of Cultural Affairs**  
**Special Advance Form 20.....**

1. Name of the applicant : .....
2. Designation : .....
3. Nature of the appointment: (Permanent/Casual/Temporary/Contract) .....
4. Official Address : .....
5. Salary No : .....
6. Whether the Special Advance obtained earlier was settled in full : .....

The above particulars are true and correct. Kindly request to offer me the special advance of Rs.4,000.00 given to the public officers.

Date:.....

.....  
Signature of the Applicant

---

**To be completed by the officers who serve on casual/Temporary/Contract Basis**

7. Name of the Surety : .....
8. Official Address : .....

I hereby notify that I will act as the surety for the above officer for the special Advance of Rs.4,000.00

Date:.....

.....  
Signature of the Surety

---

**Payment Approved / Not approved**

.....  
Signature of the Staff Officer

---

**For the Office use only**

Noted as No ..... In the Special Advance Register.